

AO 440 (Rev. 06/12) Summons in a Civil Action

# UNITED STATES DISTRICT COURT

for the

Northern District of California

SELINA KEENE, MELODY FOUNTILA, MARK  
MCCLURE,

*Plaintiff(s)*

v.

CITY and COUNTY OF SAN FRANCISCO; LONDON  
BREED, Mayor of San Francisco in her official  
capacity; CAROL ISEN, Human Resources Director  
of City and County of San Francisco, in her official  
capacity; DOES 1-100,  
*Defendant(s)*

Civil Action No.

## SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* See attached list of Defendants.

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Russell Davis (SBN 177959)  
Kevin Snider (SBN 170988)  
PACIFIC JUSTICE INSTITUTE  
P.O. Box 276600  
Sacramento, CA 95827

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

CLERK OF COURT

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE***(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
 was received by me on *(date)* \_\_\_\_\_.

☐ I personally served the summons on the individual at *(place)* \_\_\_\_\_  
 \_\_\_\_\_ on *(date)* \_\_\_\_\_; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
 \_\_\_\_\_, a person of suitable age and discretion who resides there,  
 on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* \_\_\_\_\_, who is  
 designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
 \_\_\_\_\_ on *(date)* \_\_\_\_\_; or

☐ I returned the summons unexecuted because \_\_\_\_\_; or

☐ Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ 0.00.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

CITY and COUNTY OF SAN FRANCISCO  
San Francisco Attorney's Office  
1390 Market Street, 7th Floor (Fox Plaza)  
San Francisco, CA 94102

LONDON BREED, Mayor of San Francisco  
San Francisco Attorney's Office  
1390 Market Street, 7th Floor (Fox Plaza)  
San Francisco, CA 94102

CAROL ISEN, Human Resources Director, City and County of San Francisco  
San Francisco Attorney's Office  
1390 Market Street, 7th Floor (Fox Plaza)  
San Francisco, CA 94102